
**Minutes
Facilities Committee
Subcommittee of Tempe Municipal Arts Commission
Wednesday, April 9, 2008**

Minutes of the Facilities Committee held at 5 p.m. on April 9, 2008, at the Tempe Public Library Conference Room, 3500 South Rural Road, Tempe, AZ 85282.

MEMBERS Present:

Ed Coyoli, Chair
Frank Williams
Richard Strange

City Staff Present:

Don Fassinger, Cultural Facilities Administrator

MEMBERS Absent:

Robert Bortfeld
Lisa Morley

Agenda Item 1 – Call to Order

Ed Coyoli, Committee Chair, called the meeting to order at 5:05 p.m..

Agenda Item 2 – Tempe Center for the Arts update

- D. Fassinger provided a brief update on the operation of the TCA. He indicated that work continues on several punch list items throughout the building. In addition, city engineering staff is working with TCA staff on some building and site modification items resultant from a final ADA inspection report.
- Fassinger reported that the rate of inquiries regarding rental of space for events at the TCA continues to be very strong. He estimated that by the one year anniversary of the TCA opening (September 2008), the event count may be well over 800.
- Fassinger reminded Committee members of the JAMN Jazz @ TCA series beginning on May 23, 2008 in the Studio. Monthly events will occur until the final series event on October 31, 2008.
- Fassinger indicated that Friends of TCA have selected November 1, 2008 for an anniversary gala to be held at the TCA. Entertainment has not yet been finalized.

Agenda Item 3 – TCA Partner Criteria Revisions - Continuation

- E. Coyoli, Chair, reopened the discussion of residency requirements for TCA Partners presenting a draft of the requirement for review by the Committee. The draft read: "Residency: Organizational headquarters are based in Tempe for a minimum period of three (3) years. Enclose a copy of organizational letterhead and proof of Tempe residency."

- F. Williams suggested Partner organizations be subject to a probationary period. Discussion ensued. Current documentation requires Partners to reapply every three (3) years. Committee deemed that the current requirement was adequate and probationary period was not desired.
- R. Strange questioned the need for revision. He suggested that the current residency language requiring “primary headquarters” be located in Tempe was adequate and self-explanatory.
- Further discussion of length of residency ensued. Committee consensus requiring a “minimum of one (1) year” was reached.
- The revised TCA Partner residency requirement will be forwarded to the Tempe Municipal Arts Commission for acceptance at the May 14, 2008 meeting. The final revision adds “for a minimum of one year” to the end of the current requirement. The new requirement will read:
 - “Residency: The applicant organization’s primary headquarters are located in Tempe for a minimum of one (1) year.”

Agenda Item 4 – Future agenda items

- No future agenda items were discussed.

Agenda Item 5 – Adjournment

- Meeting was adjourned at 5:50 p.m.

It was determined that, due to several Committee members’ schedules, the May meeting will not be held. The Committee’s next regularly scheduled meeting is June 11, 2008.

Prepared by Don Fassinger